

PRSD Post Secondary Grant Application Form

Alberta Teachers Association – Greater Peace Local No. 13

Teacher: _____ School: _____ PRSD

Email: _____ Phone: _____

Home Mailing Address:

(Street / PO Box) (Town) (Province) (Postal Code)

Post Secondary/Trade Activity: _____

Location: _____ Date of Activity: _____

Substitute Required? YES / NO Dates sub required: _____

Expenses will be paid by Greater Peace Local No. 13 to a maximum of \$750. Expenses need to be submitted within 30 days of completing the activity. An application must be submitted before the activity. Failure to follow these guidelines may result in no reimbursement paid; OR reimbursement may be paid at the end of June *only if PD funds remain.*

Agreement:

I certify that the above named PD activity is in line with the Teaching Quality Standard. I agree to submit my registration and other necessary receipts within one month of the activity. Should I have difficulty with this process, I will notify the treasurer as soon as possible. I understand that I will not be paid mileage – rather out-of-pocket expenses ONLY (ie: gas receipts).

Teacher's Signature Date

Principal's Agreement:

I agree to the above named teacher's participation in the professional development activity.

Principal's Signature Date

Please attach a copy of this document via email to the Vice President of the Greater Peace Local 13 – shirene.napier@hfrcd.ab.ca

Date received by Vice President: _____ Signature: _____

Accepted: _____ Rejected: _____ Application #: _____